



MODE OF PROCUREMENT:	NEGOTIATED PROCUREMENT - SMALL VALUE PROCUREMENT	RFQ No.:	2024-07-194
Name of Procuring Entity:	DILG REGIONAL OFFICE I	Date:	7-12-24
Office/End User:	ORD-RICTU		
Company Name (TO BE FILLED OUT BY SUPPLIER):			
Address (TO BE FILLED OUT BY SUPPLIER):			

***PhilGEPS Registration No. (TO BE FILLED OUT BY SUPPLIER)**

Please quote your lowest price for the requirements listed hereunder subject to the Terms and Conditions stated below and submit to this office duly signed:

TERMS AND CONDITIONS:

- Bidders shall provide correct and accurate information required in this form.
- Bidders may quote for any or all items.
- Price quotation(s) to be denominated in Philippine Peso shall include all taxes duties and/or levies payable.
- Quotations exceeding the Approved Budget for the Contract (ABC) shall be rejected.
- Award of contract shall be made to the lowest quotation (for goods) or the highest rate offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.
- Any interlineations, erasures, or overwriting shall be valid only if they are signed or initialed by the supplier or its authorized representative(s).
- The DILG shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications.
- Liquidated damages equivalent to one-tenth of one percent (0.1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The DILG shall rescind the contract once the cumulative amount of liquidated damages reaches ten (10) percent of the amount of the contract, without prejudice to other courses of action and remedies open to it.

APPROVED BUDGET FOR THE CONTRACT (ABC):
PHP 269,700.00

[Signature]
PEDRO D. GONZALES Jr.
 BAC Chairperson

ITEM NO.	ITEM DESCRIPTION	QTY.	UNIT	APPROVED BUDGET FOR THE CONTRACT (ABC)		STATEMENT OF COMPLIANCE	PRICE OFFER FROM SUPPLIER/ SERVICE PROVIDER	
				ABC PER ITEM	TOTAL ABC		OFFER PER ITEM	TOTAL OFFER
	One Year Subscription to Adobe Creative Cloud All Apps 100GB * Photoshop, Illustrator, InDesign, Premiere Pro, After Effects, Express, Dreamweaver, Adobe XD, Rush, Acrobat DC * 100 GB Creative Cloud Storage per user * Complete library of Adobe Fonts for web and desktop use * Creative Cloud Libraries to collect, organize, use, and share assets	1	piece	49,500.00	49,500.00			
	One Year Subscription to Filmora Cross-Platform * Up-to-Date with future versions * Export Without Watermark * 15M+ Filmora Creative Assets * 100+ Advanced Video Editing Features * 200 Filmora AI Credits/mo * 1GB Cloud Storage	1	piece	25,500.00	25,500.00			
	One Year Subscription to Canva Teams * 1TB of cloud storage * Unlimited Premium Templates * 100M + photos, videos, graphics * Online Customer Support * AI Admin Controls	12	piece	3,100.00	37,200.00			
	One Year Subscription to Google Workspace Business Standard * Advanced Malware & Phishing protection * Custom and secure business email * 150 participant video meetings + recording * 2 TB pooled storage per user** * Security and management controls * Standard Support (paid upgrade to Enhanced Support)	15	piece	10,500.00	157,500.00			
Bidders shall submit their quotation together with all the required documents on or before <u>JUN 19 2024 4 PM</u> to the BAC Secretariat. The BAC shall accept the quotations received after the deadline. *Please submit your Quotation for the WHOLE LOT. REQUIRED DOCUMENTS: Submission of Bid/Offer: 1. Valid Business/Mayor's Permit 2. Latest Income/Business Tax Return/Tax Clearance 3. Menu (for procurement with meals and snacks) 4. PhilGEPS Registration Number Prior to Issuance of Notice of Award (NOA) 5. Omnibus Sworn Statement 6. Special Power of Attorney (if Authorized Representative)/ Secretary's Certificate *Non-submission of the above-stated requirements shall automatically disqualify the bid/offer Purpose/Title of the Activity: Procurement of ICT Software Subscription							GRAND TOTAL PER LOT:	

Warranty		Price Validity	
----------	--	----------------	--

After having carefully read and accepted your General Conditions, I/WE quote on the item(s) at prices noted above.

Printed Name/Signature/Date

Tel. No./Cellphone No.